

# American International University-Bangladesh (AIUB)

## Department of EEE, CoE & IPE

September 17, 2026

### Online & On Campus Final Registration Procedure for Fall 2026-27

All students of Dept. of EEE, CoE & IPE must login to AIUB Portal for online registration and follow the registration procedure and schedule according to the following notice :

<https://www.aiub.edu/Files/Uploads/registration-flowchart-fall-2026-27.pdf>

Only for exceptional problematic cases like unable to register a course despite completing pre-requisites, course/section is not visible in the offered section, etc. students are advised to follow the following steps maintaining the given schedule.

1. Students must fill up the **Online Registration Form (ORF)** as per the given schedule. ORF will be active only during the given time duration and can be submitted only once.
2. Students who have submitted **Online Registration Form (ORF)** are advised to check their AIUB portal within the mentioned **Check Time**.
3. If students find during check time, their problem is not solved, they can come to **Room # DN0411** within the **on-campus registration time** for solving their problems. **Please remember, students who have submitted the Online Registration Form (ORF) only they are allowed to come for on-campus registration if they find during check time their problems are not solved.**
4. If any student fails to submit the ORF within the given schedule, they can fill **Online Registration Form** given in **free slot**. Their problems will be solved during free slot.

| Date & Time                    | Student I.D. Number      | Online Registration Form Link and Schedule                             | Check Time                 | On Campus Registration Time                 |
|--------------------------------|--------------------------|------------------------------------------------------------------------|----------------------------|---------------------------------------------|
| Sep 20 (4 PM) to Sep 21 (4 PM) | ALL up to 23-*****-3     | <a href="#">Final Reg Day 1</a><br>Sep 20 (4 PM) to Sep 21 (10 AM)     | Sep 21: 1.00 PM to 1:30 PM | Sep 21: 1.45 PM to 2:45 PM<br>Room # DN0411 |
| Sep 21 (4 PM) to Sep 22 (4 PM) | 24-*****-1 to 24-*****-3 | <a href="#">Final Reg Day 2</a><br>Sep 21 (4 PM) to Sep 22 (10 AM)     | Sep 22: 1.00 PM to 1:30 PM | Sep 22: 1.45 PM to 2:45 PM<br>Room # DN0411 |
| Sep 22 (4 PM) to Sep 23 (4 PM) | 25-*****-1 to 26-*****-2 | <a href="#">Final Reg Day 3</a><br>Sep 22 (4 PM) to Sep 23 (10 AM)     | Sep 23: 1.00 PM to 1:30 PM | Sep 23: 1.45 PM to 2:45 PM<br>Room # DN0411 |
| Sep 23 (4 PM) to Sep 24 (4 PM) | Free Slot                | <a href="#">Final Reg Free Slot</a><br>Sep 23 (4 PM) to Sep 24 (10 AM) | Sep 24: 1.00 PM to 1:30 PM | Sep 24: 1.45 PM to 2:45 PM<br>Room # DN0411 |

5. Students are advised to contact their respective advisers (as per the list given below) through Microsoft Teams/Email during **work hours 9 AM to 5 PM only**. Special cases will be forwarded to Mr. Md Sajid Hossain (Room # DN0421 or [sajidh@aiub.edu](mailto:sajidh@aiub.edu)) by the Registration Advisers only.

| EEE ID                                        | Registration Advisers Name | Registration Advisers Details                                                             |
|-----------------------------------------------|----------------------------|-------------------------------------------------------------------------------------------|
| ALL up to 20-****-3                           | Mr. Mehedi Hasan           | <a href="mailto:mehedi@aiub.edu">mehedi@aiub.edu</a><br>Room # DN0318                     |
| 21-****-1, 21-****-2,<br>21-****-3            | Mr. Md. Shahariar Parvez   | <a href="mailto:shahariar.parvez@aiub.edu">shahariar.parvez@aiub.edu</a><br>Room # DN0517 |
| 22-****-1, 22-****-2,<br>22-****-3            | Mr. Protik Parvez Sheikh   | <a href="mailto:protik@aiub.edu">protik@aiub.edu</a><br>Room # DN0425                     |
| 23-****-1, 23-****-2,<br>23-****-3            | Mr. Md. Alomgir Kabir      | <a href="mailto:akabir@aiub.edu">akabir@aiub.edu</a><br>Room # DN0321                     |
| 24-****-1, 24-****-2<br>24-****-3             | Mr. Rubab Ahmed            | <a href="mailto:rubab.ahmed@aiub.edu">rubab.ahmed@aiub.edu</a><br>Room # DN0525           |
| 25-****-1, 25-****-2                          | Mr. Debraj Das             | <a href="mailto:debraj@aiub.edu">debraj@aiub.edu</a><br>Room # DS0401F                    |
| 25-****-3, 26-****-1                          | Mr. Osim Kumar Pal         | <a href="mailto:osim.pal@aiub.edu">osim.pal@aiub.edu</a><br>Room # DN0326                 |
| 26-****-2                                     | Mr. Md. Shaoran Sayem      | <a href="mailto:shaoranmss@aiub.edu">shaoranmss@aiub.edu</a><br>Room # DN0524             |
| All CoE Students                              | Mr. Mohammad Rabib Uddin   | <a href="mailto:rabib@aiub.edu">rabib@aiub.edu</a><br>Room # DN0401D                      |
| All IPE Students                              | Ms. Farzana Momtaz Mithila | <a href="mailto:farzana.mithila@aiub.edu">farzana.mithila@aiub.edu</a>                    |
| Probation students of<br>EEE, CoE & IPE Dept. | Ms. Sadia Yasmin           | <a href="mailto:sadia@aiub.edu">sadia@aiub.edu</a>                                        |

- For any issues/queries related to capstone project registration, students are advised to contact Mr. Abir Ahmed ([abir.ahmed@aiub.edu](mailto:abir.ahmed@aiub.edu)).
- For any issues/queries related to Internship registration, students are advised to contact Mr. Md. Shahariar Parvez ([shahariar.parvez@aiub.edu](mailto:shahariar.parvez@aiub.edu)).

In case of any difficulty, please email your concern to:

- Dr. M. A. Mannan, Associate Dean, FE ([mdmannan@aiub.edu](mailto:mdmannan@aiub.edu))
- Dr. Md. Saniat Rahman Zishan, Director, FE ([saniat@aiub.edu](mailto:saniat@aiub.edu))
- Dr. M Tanseer Ali, Head, MEEE program ([tanseer@aiub.edu](mailto:tanseer@aiub.edu))
- Mr. Nafiz Ahmed Chisty, Head, EEE ([chisty@aiub.edu](mailto:chisty@aiub.edu))
- Dr. Chowdhury Akram Hossain, Head, CoE ([chowdhury.akram@aiub.edu](mailto:chowdhury.akram@aiub.edu))
- Dr. Md. Ehasanul Haque, Head, IPE ([ehasanul@aiub.edu](mailto:ehasanul@aiub.edu))

**Best Wishes**  
**Department of EEE, CoE & IPE**  
**American International University-Bangladesh (AIUB)**